



TEXAS TECH UNIVERSITY™

Operating Policy and Procedure

OP 32.13: The Chancellor's Council Distinguished Teaching Award

DATE: October 23, 2006

PURPOSE: The purpose of this Operating Policy/Procedure (OP) is to establish the policy that governs the selection of recipients of the Chancellor's Council Distinguished Teaching Award.

REVIEW: This OP will be reviewed in September of each year by the senior vice provost ~~for academic affairs~~ and the provost and senior vice president ~~for academic affairs~~.

POLICY/PROCEDURE

1. Description

~~The Chancellor's Council Distinguished Teaching Award is designed to recognize members of the Texas Tech University faculty for teaching excellence, as evidenced by their attainment of distinction both within and beyond the institution for outstanding teaching and outstanding contributions related to excellence in teaching. This award will be presented to presented to no more than up to one-four recipients per academic year. Two awards will be given in each of two categories: (1) science, engineering, technology, and math disciplines, and (2) social science, humanities, and creative arts disciplines each year. The award will be bestowed only when merited; thus, there may be years when the award is not given. The four awards will be accompanied by a cash prize of \$105,000 each.~~

Comment [RAS1]: Changes in this paragraph made to be consistent with OP 32.21 on Chancellor's Research Award and reflecting 2010 approach.

Comment [SEN2]: Grammatical edit.

Formatted: Indent: Left: 0"

2. Nomination Procedure

a. ~~Each dean may, using a procedure determined by that college, nominate one faculty member designated for one of the two discipline categories the award, except that the College of Arts and Sciences may submit two nominees. The nomination package shall contain the materials specified in Attachment B to this OP and shall be forwarded to the Senior Vice Provost. Nominations shall be submitted by the deans of the colleges in which the nominees hold a faculty appointment.~~

Comment [RAS3]: Changes in this paragraph made to be consistent with OP 32.21 on Chancellor's Research Award and reflecting 2010 approach.

The dean will seek nominations from department chairs or other sources familiar with the nominee's teaching record on campus and with his or her reputation outside the campus. Internal and external letters of support should be included in the nomination.

The Chancellor's Council Distinguished Teaching Award Nomination Form (Attachment A) should be followed for each nomination.

b. ~~A committee comprised of the Executive Council of the Teaching Academy, the president of the Faculty Senate, and a previous Chancellor's Council Distinguished Teaching Award~~

Comment [RAS4]: Last year, to be consistent with the Research award procedure, Provost introduced dean selection of additional professors to serve on selection committee, which met with resistance by the Teaching Academy Executive Council. The Council recommended no changes here.

winner (appointed by the chair of the executive council of the Teaching Academy) will review the nominations.

3. Eligibility and Criteria for Selection

- a. Members of the faculty who hold the rank of dean or above are not eligible for nomination for a Chancellor's Council Distinguished Teaching Award.
- b. The primary basis for selection for a Chancellor's Council Distinguished Teaching Award shall be the attainment of distinction within and beyond the institution for outstanding teaching, in addition to demonstrated sustained excellence as noted in this section, while on the faculty at Texas Tech University.
- c. Nominees must be current faculty members at Texas Tech and have been a member of the faculty for a minimum of three years. An individual may receive this award only once.
- d. Attainment of distinction as described in this section shall be determined on the basis of the evaluations received. Sample indicators, as listed below, both internal and external, may be used as supporting evidence for evaluating a nominee's professional achievements. These indicators are not intended to constitute a checklist. They are suggestive of the types of evidence that may be submitted.
 - (1) Sample Internal Indicators
 - (a) Evidence that the nominee has explored and developed effective instructional methods, technologies, and models of teaching that foster student learning;
 - (b) Demonstrated outstanding, exemplary performance in working actively with students, faculty, and administrators to improve undergraduate and/or graduate education at Texas Tech University and to engage in other activities directed toward the improvement of instruction;
 - (c) Ability to integrate teaching, research/creative activities, and service. For example, publications or presentations of research with students are part of the nominee record. The nominee has sponsored activities that allow students to use their knowledge to benefit the community; and
 - (d) Peer review (both internal and external) of, for example, the nominee's course syllabi, learning objectives, evaluation and assessment tools, and exemplars of student work.
 - (2) Sample External Indicators
 - (a) Awards, prizes, or other types of recognition from learned societies, professional organizations, or foundations for outstanding teaching and contributions related to excellence in teaching at the state or national level;
 - (b) Evidence of impact of teaching on external audiences such as participants in continuing education or extension programs or professional development workshops;

- (c) Evidence of awards or peer reviewed grants in support of teaching activities from nationally recognized funding sources;
- (d) Outstanding service or contributions related to teaching made to learned societies or professional organizations;
- (e) Papers on pedagogy presented to learned societies or professional organizations;
- (f) Lectures, workshops, or other presentations related to teaching excellence delivered at academic institutions, meetings or conferences of professional organizations, or to business and industry;
- (g) Service as expert, consultant, etc., to business and industry, governmental agencies, and educational organizations in support of teaching excellence;
- (h) Evidence of influence on the teaching of colleagues outside the university and on the pedagogy of the nominee's discipline or other disciplines; and
- (i) The publication of books, articles, reviews, and other evidence particular to teaching activities. Publications shall be in refereed scholarly journals or sources customary to the field of teaching excellence. Although publications may be used to support a nomination, it is not intended that publications be a primary criterion for selection.

Attachment A: The Chancellor's Council Distinguished Teaching Award Nomination Form

Attachment B: Protocol for Developing a Recommendation for the Chancellor's Council Distinguished Teaching Award
